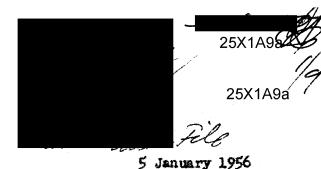
## Sanitized - Approved For Newspan CIA-RDP70-00211R000200120003-2



MISMORANDUM FOR: Chief, Management Staff

FROM

: Chief, O&M Staff (DD/P Area)

SUBJECT

: DD/P Area Weekly Report for Period 29 December Through 4 January 1956

- 1. T/O Proposals Completed: Two (2) T/O proposal involving six (6) position actions were processed and approved during this reporting period.
- 2. T/O Proposals In Process: The current balance of T/O's in process is twenty (20). The processing of six (6) of the seven (7) major component reorganization proposals in the total of twenty (20) T/O's in process is still being held up by the Office of the Comptroller and also, by the Office of Personnel pending their receipt and resolution of the entire new DT/P ceiling vs T/O picture. All other T/O's in process, fourteen (lk) in number, involving sixty-two position actions, are being processed in normal fashion.
- 3. MS Project 6-7 "Study of Possible Merger of the Cable Secretariat and the Signal Center": Stair study is completed. Submission to DD/S will be made after concurrence of EA/DCI and D/CO are secured.
- 4. MS Project 6-10 "Study of Non-O'R Training": Further action or development on this subject depends on acceptance of recommendations tendered in study report submitted to DD/S.
- 5. MS Project 6-17 "Nomenclature and Personnel Reporting, DD/P Area": Coordination of this study with the IAR Staff, SSA-DD/F, and the Office of Personnel has been effected. Final dreft is being prepared.
- 6. MS Project 6-18 "Study of Delays in Pouch Service": Progress on this study is underway.
- 7. MS Project 6-19 "Study OTR Clerical Training": Progress delayed pending completion of MS 6-7.
- 8. NEA Division T/O The final draft of the NEA T/O was presented to C/NEA on 29 December 1955. The Management Staff analysis indicates that the NEA Division's current T/O proposal is in excess of the 25X9A2 ceiling established by SSA-DD/S as of 30 September 1955. C/NEA is currently reviewing the Management Staff findings with a view to reducing the excess of T/O over ceiling to a figure consistant with the revised requirements set by SSA-DD/S.

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9. New Building Space Requirement — The detailed report obtained by this staff from the covering their justification for space increase in the preposed new CIA building was discussed with Mr. 25X1A9a subcommittee on space requirements, and 5DP's Office. Copies 25X1A9a of this report were given to both of these parties. No further action on this matter is contemplated by this staff.

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